Here’s how we can approach manual testing for the web application at "<https://mtpl.work/ormas/#/>":

**1. Exploratory Testing**

* **Navigate the Application**: Spend time using the application. Explore all features, user flows, and UI elements.
* **Take Notes**: Document how different parts of the application work, including forms, buttons, and navigation.

**2. Identify Key Areas to Test**

* **Functionality**: Check if all features are working as intended.
* **User Interface**: Ensure the layout and design are consistent and user-friendly.
* **Performance**: Observe loading times and responsiveness.
* **Security**: Look for potential vulnerabilities (e.g., form validation, session management).

**3. Create Test Cases**

* Based on your exploration, draft test cases that cover:
  + Basic functionality (e.g., login, data submission).
  + Edge cases (e.g., submitting invalid data).
  + Usability scenarios (e.g., ease of navigation).

**Example Test Case Structure**

* **Test Case ID**: TC001
* **Description**: Verify user login with valid credentials.
* **Preconditions**: User has a valid account.
* **Steps**:
  1. Navigate to the login page.
  2. Enter valid username and password.
  3. Click the login button.
* **Expected Result**: User is redirected to the dashboard.

**4. Execute Test Cases**

* Go through each test case and document the results.
* Note any discrepancies between expected and actual results.

**5. Report Bugs**

* Use a bug tracking tool (like JIRA, Trello, or a simple spreadsheet) to log any issues you find. Include:
  + Steps to reproduce the bug.
  + Severity and priority.
  + Screenshots or screen recordings if helpful.

**6. Perform Regression Testing**

* After any fixes are made, retest the affected areas to ensure issues are resolved and no new bugs were introduced.

**7. Gather Feedback**

* If possible, collaborate with developers to discuss findings and improvements.

**8. Continuous Learning**

* Reflect on the testing process and look for areas to improve your approach in future testing cycles.

This structured approach will help you conduct thorough manual testing on the application. If you encounter specific issues or have questions during the process, feel free to ask!